

City of Paris

FINAL PLAT SUBMITTAL CHECKLIST

Name of Proposed Final Plat: _____

Engineer/Surveyor who prepared the plat: _____

Date final plat received: _____

Name of Owner/Applicant: _____

The following shall be submitted for the final plat to be a complete submittal. If any of the required information listed below is not provided, the final plat will not be accepted. The filing deadline is not less than seventeen (17) and not more than twenty-one (21) days prior to the Planning & Zoning meeting, which is the first Monday of every month.

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| 1. | Submit 5 large folded copies (either 18" x 24" or 24" x 36") of the Final Plat, and 1 small (8-1/2" x 11") copy. The large plats shall be folded such that it will fit into a standard 10-inch x 13-inch envelope with title block facing out. | YES | NO |
| 2. | A digital copy of the final plat (USB or emailed PDF). | YES | NO |
| 3. | Final Plat fee (\$300 plus an additional \$5.00 per lot)
Check should be made payable to the City of Paris. | YES | NO |
| 4. | A completed "Final Plat Review" checklist stating that the Final Plat has been reviewed and it meets all of the requirements of the "Final Plat Review" checklist. | YES | NO |
| 5. | A check made payable to the Lamar County Clerk for \$39.00 | YES | NO |
| 6. | An embossed certificate of taxes paid from the Lamar County Appraisal District for all of the property included in the final plat. Must be embossed. | YES | NO |

Submitted by: _____ Date _____

Accepted by: _____ Date _____