



# *The* CITY OF PARIS

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**City of Paris**  
 150 1st Street S.E., Paris, TX 75460  
 Phone: (903) 784-9234 Fax: (903) 784-1798 Web: www.ci.paris.tx.us

**HOME  
 OCCUPATION  
 CERTIFICATE**

**NAME OF APPLICANT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DESCRIPTION OF HOME OCCUPATION:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Section 8-500, entitled "Home Occupations," of Ordinance No. 1710, Zoning Ordinance of the City of Paris, Texas, requires that all home occupations comply with the following requirements:

1. The use shall be conducted entirely within the dwelling unit, and there shall be no on-site employment or use of labor from persons who are not bona fide residents of the dwelling, except a disabled resident may employ assistance from one (1) person at a time who is not a resident and whose assistance is limited to overcoming the effect of the disability.
2. The area set aside for a home occupation shall not exceed twenty percent (20%) of the total floor area of the residence, including garages. The permissible floor area includes that space necessary for storage of goods or products associated with the home occupation.
3. Merchandise offered for sale shall be clearly incidental to the home occupation; provided, however, that orders may be taken for later delivery off the premises.
4. Delivery of products to the home for business purposes shall not occur more frequently than twice a week. Delivery by trucks or vehicles

not ordinarily utilized for residential deliveries shall be prohibited.

5. No toxic, explosive, flammable, combustible, corrosive, etiologic, radioactive or other restricted material shall be stored on site.
6. No mechanical equipment other than that ordinarily utilized within a dwelling unit for household or hobby purposes shall be permissible.
7. No activity shall be conducted which would interfere with radio or television transmission in the area, nor shall there be any offensive noise, smoke, dust or heat noticeable beyond the premises.
8. No home occupation shall require external alteration of the residence or other visible evidence of the conduct of such home occupation.
9. The operation of the home occupation shall not cause or encourage excess vehicular or pedestrian traffic not ordinarily associated with the residential area in which the home occupation is conducted except under the following conditions:

- a. Public access to the home occupation shall be by invitation only and there shall ordinarily be no more than one vehicle not owned by the occupants on or adjacent to the property for business purposes except that appointments may overlap for a time period not exceeding thirty (30) minutes;
  - b. Occasional parties, meetings or classes associated with home occupations are permissible. The parties, meetings or classes shall in no case be held more than four (4) times monthly and vehicles shall in no way impede the safety and flow of traffic within the neighborhood.
10. Advertising associated with the home occupation shall be by phone number only. On-premises advertising shall be limited to one nonilluminated sign not exceeding one (1) square foot in size. The legend shall show only the name of the occupant and type of occupation and shall be neutral in color.
  11. Home occupations shall be restricted to the hours of eight a.m. to nine p.m.
  12. Other than signage as permitted under subsection (j) hereof, there shall be no evidence on the exterior of the premises or visible from the exterior of the premises that the property is used in any way other than for a dwelling.
  13. There shall be no outside display, storage, or sale of merchandise or equipment.
  14. There shall be no audible noise, detectable vibration, or odor beyond the confines of the subject dwelling or accessory building, including transmittal through vertical or horizontal party walls.
  15. Instruction of students (including delivery of materials clearly incidental to training) and service to clients or customers shall be limited to twelve (12) persons per day but in no event more than four (4) persons at any one time.
  16. The lot or property on which the home occupation is conducted shall not have any parking space added to it during the time the home occupation is being conducted; nor shall any parking space be used that was not customarily used prior to that time. The application for approval shall show a sketch of the parking spaces customarily in use at the time of application and the applicant shall agree that parking shall not be increased during the period the approval is in effect. During the period the approval is in effect, no motor vehicle shall be parked at any place on the lot or property not represented as a parking space on the sketch attached to the application.

I have read the Zoning Ordinance criteria and standards for home occupations. I understand that my business must meet these requirements. I further understand that if at any time my business violates any of these requirements; it is a violation of the Zoning Ordinance.

Signature \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: Please return completed application with your \$35.00 annual license fee to:  
 City of Paris  
 Community Development Department  
 P. O. Box 9037  
 Paris, TX 75461**

**OFFICE USE ONLY:** Date Application Received: \_\_\_\_\_ Fee: \_\_\_\_\_  
 Approved  Denied Date of Approval/Denial: \_\_\_\_\_  
 Reasons for Denial, if applicable: \_\_\_\_\_  
 License Term: From: \_\_\_\_\_ to \_\_\_\_\_ By: \_\_\_\_\_