

2017 Wings Over Paris Concessionaire Application

May 13, 2017 9:30 a.m. – 4:00-4:30 p.m.

Please keep these instructions for reference. Note that you need only return pages 3 – 5 of the application.

The APPLICATION PROCESS: Concessionaire space is limited.

1. **Wings Over Paris (WOP) will begin accepting applications for concessionaires on February 1, 2017**
2. **Priority will be given to City of Paris residents concessionaires who return their applications on or before March 31, 2017. After this date all applications will receive equal consideration.**
3. **Organizers reserve the right to limit the type of concessions sold as not to saturate the available space with similar type items. Submitting an application does not guarantee approval. *Upon review eligible applicants will be contacted for confirmation via email.***
4. **Only one (1) concession trailer/type from the same individual/business or affiliate will be permitted.**
5. **Applicants must include at least two (2) current photos of your concession trailer and items for sale with your application and payment.**
6. **All applications must be returned to the City of Paris Community Development Office no later than March 31, 2017 or be subject to a \$25 (twenty-five dollar) late fee. Failure to complete the application correctly and completely may result in the denial of and return of the application.**
7. **WOP reserves the right to refuse admission to any vendor(s) at its sole discretion, and reserves the right to amend or change the policies and procedures without prior written notice. ALL DECISIONS ARE FINAL.**

VENDOR CHECK IN: Vendors must check and receive space assignment at the Cox Field Airport, 6780 Collier Drive Paris, Texas 75462. Airshow staff will assist you to your space once checked in.

VENDOR SET UP

1. **Food vendors are required to set up Saturday between 6 a.m. and 8 a.m.**
2. Vendors will not be allowed to set up during the Airshow.
3. Vendors must be ready to open by 9:30 a.m. on Saturday.
4. No stakes or pegs of any kind allowed.
5. **No electricity will be provided generators are required.**

BREAK DOWN:

No vehicles are allowed in the Airshow area during the hours of 9:30 a.m. and 4:00-4:30 p.m. Break down may begin no earlier than 4 p.m. the day of the Airshow and must be completed by 6 p.m.

PERMITS/LICENSES: All vendors are responsible for obtaining the proper food and beverage licenses and complying with state and local health regulations. Make certain that copies of permits/licenses required as part of your operation are attached thereto, including, but not limited to health permits, business licenses, etc.

SECURITY: 24-hour security is provided at WOP event venue, however, the City of Paris is not responsible if booth frames and merchandise are exposed to bad weather, theft or any other damages. The City of Paris is not responsible for the security or protection of the property and merchandise of exhibitors and concessionaires.

MAINTENANCE: Vendors are responsible for keeping their concession/booth areas clear of debris and trash at all times. Trash bags/containers are recommended. Concessionaires cooking with grease are responsible for proper disposal of grease. All waste water must be properly disposed, not in storm drains. All questions regarding grease and waste water disposal should be directed to the Lamar

County Health Department, 903.784.4561.

FIRE CODES: High pressure cylinders, including LP gas cylinders shall be securely fastened to prevent tipping. At least one 40-B:C rated fire extinguisher shall be required where flammable or combustible liquids are used, stored or dispensed.

INCLEMENT WEATHER: A weather team consisting of the City Manager, City Engineer, Police Chief, Director of EMS/Information Technology, and WOP Air Boss will assess the situation for the severity and safety of the participants in partnership with the National Weather Service. In the case of severe weather, it may be necessary to delay the event. In the case of inclement weather, officials will immediately inform vendors of the severity and potential delays of the Wings Over Paris event via City of Paris **Code Red Alert system**. For more information visit: <http://www.paristexas.gov/index.aspx?nid=234>. It is required you give a contact number on this application where you will be able to receive immediate phone call/ voice mail updates as to the status of the Airshow. These CODE RED alerts appear as Caller ID # 1-855-969-4636 or 1-866-419-5000.

After the event if you want to stop receiving Paris area alerts it is as simple as a phone call to the Paris FOR Police Department and ask to be removed. (903) 784-6688.

Due to the nature of this event the Wings Over Paris will not be postponed to a later date. Rain or Shine, no refunds will be made, please prepare accordingly.

**FOR QUESTIONS PLEASE CALL OR EMAIL:
903.784.9231 or
afendley@paristexas.gov**

2017 Wings Over Paris Application

TYPE OR PRINT CLEARLY

BUSINESS NAME: _____

APPLICANT NAME: _____

(Must be a name of a the contact person)

Texas Sales and Use Tax Permit # _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

CELL NUMBER for Code Red Alert: _____

PLEASE LIST YOUR MENU ITEMS BELOW IN DETAIL. ONLY ITEMS LISTED WILL BE ALLOWED. ANYONE ATTEMPTING TO SELL ITEMS NOT LISTED WILL NOT BE ALLOWED IN THE AIRSHOW.

Attach a menu if necessary

FOOD CONCESSIONAIRES FEES: If after March 31st, please add \$25.00 late fee.

CONCESSIONS UNDER 200 SQUARE FEET @ \$150.00 EACH

CONCESSIONS OVER 200 SQUARE FEET @ \$200.00 EACH

*****NO ELECTRIC WILL BE PROVIDED. GENERATORS ARE REQUIRED*****

PLEASE INDICATE THE DIMINUTIONS OF YOUR FOOD CONCESSION BELOW.

**RAIN/SHINE BUT NO REFUNDS
WILL BE MADE. REFERENCE
WEATHER INFORMATION
ABOVE FOR QUESTIONS.**

Payment may be made with a Credit Card: (a 5% fee will be assessed on a credit card payment. Coordinator will call for security code on back of card.)
_____ Visa _____ MasterCard. We do not take American express.

Credit Card Number _____

Expiration Date ___/ ___/ ___

Name as it appears on the card: _____

Billing Address for card: _____

Authorized Signature: _____

Amount enclosed: _____

LIST THE LAST (3) EVENTS
YOU CONDUCTED AN EXHIBIT
OR CONCESSION

NAME OF EVENT

LOCATION OF EVENT

**MAIL APPLICATION, PHOTOS, FEES, PERMITS AND LICENSES TO:
CITY OF PARIS COMMUNITY DEVELOPMENT, ATTN: WINGS OVER PARIS,
P.O. BOX 9037, PARIS, TEXAS 75460**

Or drop off at: City Hall Annex- 150 1st Street SE, Paris Texas

FOR QUESTIONS PLEASE CALL OR EMAIL:

903.784.9231 or afendlev@paristexas.gov

EVENT STAFF USE ONLY

Received by: _____ Date: _____

Check#: _____ space assigned #: _____

Other: _____

HOLD HARMLESS

STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF LAMAR

That I, _____, in my designated capacity, if any, do hereby request THE CITY OF PARIS, PARIS, TEXAS, to grant to me permission to conduct an exhibit, concession, or other activity as a part of the Wings Over Paris 2017 based on the information which I have provided, and in consideration of its doing so, do hereby, for myself, my heirs, representatives, agents, employees, and assigns, agree to indemnify and hold harmless THE CITY OF PARIS, PARIS, TEXAS, its past, present and future officers, elected officials, employees, agents, insurers, and attorneys, from and against any and all claims, suits, actions, causes of action, demands, damages, costs, expenses, attorney's fees, and other compensation, whether from property damage, personal injury, violation of constitutional or statutory rights, or other injury, whether known or unknown, and whether hereafter asserted or not, growing out of, arising from, or in any way connected with, the granting of such permission or the event for which such permission is granted.

Witness my hand this _____ day of _____, 20_____.

Printed Name of Individual or Company

Signature of Applicant

_____(H)
Street Address

_____(B)
Home and Business Phone Numbers

City, State, Zip Code

STATE OF TEXAS

COUNTY OF LAMAR

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed and in the capacity therein stated, if any.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this ____ day of _____, 20_____.

Notary Public, State of _____

(Seal)

PARIS-LAMAR COUNTY HEALTH DEPARTMENT
740 SW 6TH * PO BOX 938
PARIS TEXAS 75461
903-785-4561
FAX 903-737-9924

TEMPORARY FOOD PERMIT

PERMIT FEE \$50.00

ALL REQUIREMENTS MUST BE MET BEFORE A PERMIT WILL BE ISSUED

1. **CEILINGS AND WALLS:** MADE OF WOOD, CANVAS AND PLASTIC OR OTHER MATERIALS THAT PROTECT THE INTERIOR FROM THE WEATHER, WINDBLOWN DUST, BIRDS AND OTHER DEBRIS.
2. **FLOORS:** CONCRETE OR ASPHALT, DIRT AND GRAVEL ONLY IF COVERED W/MATS OR REMOVABLE WOOD PLATFORMS.
3. **WATER:** MAY COME FROM COMMERCIAL BOTTLED DRINKING WATER, CLOSED PORTABLE WATER CONTAINER OR ON-SITE WATER STORAGE TANK OR PIPING, TUBING OR HOSE CONNECTED TO AN APPROVED CITY OR COUNTY WATER SUPPLY.
4. **WASTEWATER:** DISPOSED OF THROUGH AN APPROVED SEWAGE SYSTEM.
5. **HAND WASHING:** TWO HANDWASHING CONTAINERS. (SMALL DISHPANS ARE FINE). ONE FOR WASHING AND ONE FOR RINSING HANDS.
6. **SOAP AND PAPER TOWELS:** FOR WASHING AND DRYING HANDS.
7. **EQUIPMENT:** EQUIPMENT TO KEEP HOT FOODS 140-160 DEGREES. FROZEN FOODS 0 DEGREES AND COLD FOODS 41 DEGREES. ICE CHESTS W/ICE MAY BE USED.
8. **PAPER GOODS:** SINGLE SERVICE ITEMS ONLY. (STYROFOAM, PAPER CONTAINERS AND PLASTIC UTENSILS).
9. **ICE:** ICE FROM AN APPROVED ICE MANUFACTURER ONLY. ICE MUST BE HELD IN PLASTIC BAGS UNTIL READY FOR USE.