



INTERLIBRARY LOAN PROGRAM – PARIS PUBLIC LIBRARY

(UPDATED POLICY CHANGES EFFECTIVE 5/1/2025)

Dear Library patrons,

Paris Public Library offers Inter-Library Loan service (ILL) to ADULT library cardholders whose accounts are in good standing. ADULTS may acquire an ILL on their accounts for their children under the age of 18. Through the ILL process, our library requests materials not owned by our library from other lending libraries in the state of Texas and other participating libraries in the continental United States. We do not borrow from other foreign countries.

RULES AND OBLIGATIONS OF PARIS PUBLIC LIBRARY PATRONS

1. Library patrons are required to have a Paris Public Library card to request an ILL.
2. There is a limit of five (5) ILL requests per Library account. The same item or title may not be borrowed more than once within a three (3) month period.
3. Inter-Library Loan materials CANNOT BE RENEWED. We ask that you consider returning your item(s) 3-5 days before the special due date for these items to be sent back to the lending library. IT IS A PRIVILEGE TO USE THIS SERVICE, AND WE WANT THE LENDING LIBRARIES TO BE HAPPY WITH SENDING US THEIR BOOKS TO THE SECOND LARGEST PARIS LIBRARY IN THE WORLD.
4. If you LOSE or DAMAGE any Inter-Library borrowed materials, thus not returning the item to our library, you are required to pay the lending libraries cost and processing fee for replacement of those items. A hold will be placed on your Paris Library account until all fees have been cleared.
5. Items cannot be requested for a loan if published within the last 6 months.

**Libraries are under no obligation to loan materials and, as a rule, do not lend rare books, fragile items, reference materials or genealogy resources. Libraries in general will loan works of fiction, nonfiction, DVD's, mysteries, westerns, audio CD books, children's books and large print items of the above if available. The service of an Inter-Library Loan is very unique, and we thank you for the understanding and compliance of our rules and policies.*