REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR PROFESSIONAL ENGINEERING SERVICES
FOR THE CITY OF PARIS, TEXAS

Background:

The City of Paris maintains an existing activated sludge wastewater treatment facility utilizing an Orbal multichannel oxidation process with an ATAD system for sludge processing. The current permitted flow limit is 7.25 MGD. The City is interested in receiving statements of qualifications for professional engineering services to design plans and specifications for construction of a new 10 MGD wastewater treatment facility to replace the existing treatment works. The City has reviewed the following treatment processes, a closed loop reactor; jet aeration multi-channel reactor; vertical loop reactor; sequencing batch reactor; and conventional treatment, but selection of a treatment process has not yet been determined.

Scope of Services:

The scope of services will include preparation of plans and specifications for a 10 MGD wastewater treatment facility in accordance with the Texas Administrative Code Title 30 Part 1 Chapter 217 Design Criteria for Domestic Wastewater Systems; identification of funding options and financial application assistance; permitting and/or submittals to the Texas Commission on Environmental Quality, and any other state or federal agency; surveying; environmental impact assessment; bid management; and construction management.

Firms will be registered with, and responsible personnel licensed by the Texas Board of Professional Engineers.

Requested Information:

Your statement of qualifications will include, but are not limited to, the following:

1) Firm Information:
   a) Name
   b) Address (both headquarters & local office to be assigned the project)
   c) Name and credentials of primary contact
   d) Telephone, fax number & e-mail address of primary contact
2) Qualifications and credentials of the firm and team members who will be assigned to the project.
3) Length of experience the firm and team members have in designing wastewater treatment facilities, preferably of 10 MGD or greater.
4) Experience in identifying funding options and assisting clients with financial applications.
5) Previous project experience specific to the areas identified in the Scope of Services:
   a) List at least three (3) projects of similar size or greater:
      i. Project name
      ii. Owner
      iii. Location
      iv. Description, specifying the type of wastewater treatment process
      v. Total project cost, itemized according to:
         (1) Engineering Services
         (2) Materials
         (3) Construction

b) List at least three (3) client references for whom you have provided similar services
c) List at least three (3) contractors/construction companies your firm has used on similar projects, providing a performance evaluation for each, which includes the ability to meet deadlines

6) List the types of wastewater treatment processes your firm has experience in planning and design.
7) Provide an estimate of the time required for:
   a) The engineering/design phase for this project
   b) The construction phase for this project
8) Identify if your firm intends to sub-contract any of the professional engineering services for this project. If so, identify the sub-contractors that will be used.
9) List and describe any ongoing projects you have of similar size and nature.

Submittal Instructions:

If your firm has interest in being considered for this project, submit five (5) copies of your statement of qualifications according to the following instructions:

Proposals and statement of qualifications for these proposed services must be contained in a sealed envelope or package clearly marked **PROFESSIONAL ENGINEERING SERVICES SOQ** and submitted to:

Doug Harris, Director of Utilities
City of Paris
135 1st SE Street
Paris, Texas 75460

or by U. S. Postal Service to:

Doug Harris, Director of Utilities
City of Paris
P.O. Box 9037
Paris, Texas 75461-9037

Proposals must be received by the City of Paris no later than 4:00 p.m. October 21, 2013 to be considered.

Questions regarding this SOQ request should be directed to Doug Harris, Director of Utilities, via e-mail: dharris@paristexas.gov

Advertising Dates:

September 15, 2013
September 22, 2013